



Veazie Town Council

Regular Meeting

April 22, 2013 at 6:30 PM

AGENDA

- ITEM 1.** Call to Order
- ITEM 2.** Secretary to do the Roll Call
- ITEM 3.** Pledge of Allegiance
- ITEM 4.** Consideration of the Agenda
- ITEM 5.** Approval of the April 8th, 2013 Council Meeting Minutes
- ITEM 6.** Public comments

New Business:

- ITEM 7.** Kathy Bernier – Hammond Street Senior Center
- ITEM 8.** Approval of new members for the Board of Appeals
- ITEM 9.** Approval of a new member for the Budget Committee
- ITEM 10.** Annual Sewer Assessment discussion
- ITEM 11.** Veazie Sewer District Personnel sharing discussion

Old Business:

- Item 12.** Wood Chipper Inspection
- ITEM 13.** Manager's Report
- Item 14.** Comments from the Public
- Item 15.** Requests for information and Town Council Comments
- Item 16.** Review & Sign of Town Warrant Payroll #22 and AP Warrant #21 & 21A
- Item 17.** Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Jonathan Parker
1149 Buck Hill Dr.
947-4740

Brian Perkins
1116 Chase Rd.
942 -2609

Tammy Olson
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

**Town of Veazie
Town Council Meeting Minutes
04/08/2013**

Members Present: Chairman Tammy Olson, Councilor Chris Bagley, Councilor Joseph Friedman, Councilor Brian Perkins, and Councilor Jonathan Parker. Interim Town Manager Mark Leonard, Secretary Julie Strout, all Department Heads, Assessor Ben Birch, Julia Hathaway, Joe McNeil from Bangor Area Transportation and various members of the public.

Members Absent: None

Item 1: Call to Order

Chairman Tammy Olson called the meeting to order at 6:30 p.m.

Item 2: Secretary to do the roll call

All present

Item 3: Pledge of Allegiance

Item 4: Consideration of the Agenda

Councilor Jonathan Parker wanted to add under Old Business as Item 12A – review budget suggestions, as Item 12B Sewer District discussion of asking them to reduce their assessment and as Item 15A Executive Session – a personnel matter. Manager Leonard wanted to add as Item 11A the termination of the inner local wood chipper agreement.

Item 5: Approval of the March 25th, 2013 Council Meeting Minutes

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to accept the March 25th, 2013 meeting minutes as written. Voted 5-0-0.
Motion carried.

Approval of the April 1st, 2013 Council Budget Workshop Minutes

Councilor Brian Perkins made a motion, seconded by Councilor Chris Bagley to accept the April 1st, 2013 Council Budget Workshop Minutes with Chairman Olson's amendment. Voted 5-0-0 Motion carried.

Item 6: Public comments

Citizen Bill Hogan shared his concerns with the Councilor's. Councilor Chris Bagley stated that most of Mr. Hogan's concerns should be answered in Item 12A when the Council reviews the Budget suggestions provided by Manager Leonard. Councilor Jonathan Parker stated that in Item 13 under public comments, if the Council hasn't answered Mr. Hogan's concerns we can discuss it then.

New Business:

Item 7: Julia Hathaway – People’s Alliance of Maine Presentation

Mrs. Hathaway shared her concerns with the Councilor’s. There was no action taken or discussion.

Item 8: Joe McNeil – Bangor Area Transportation Presentation

Mr. McNeil updated the Councilor’s on the Community Connector System. They have looked into evening service but it is expensive and the rider ship drops about 70%. It would have to be done on a regional basis. Mr. McNeil also talked about adding time to the route. Veazie would have to pay for this service. It would be about \$45.00 an hour for the expanded services. Councilor Jonathan Parker asked if there was a way to track what the percentage of riders from Veazie might be. Mr. McNeil stated that he could set out a month that they could manually keep track of just the Veazie residents and get back to the Council with the results.

Item 9: Assessor Ben Birch – Board of Appeals Discussion

Assessor Birch wanted to stress the importance of establishing a local board assessment review. The revaluation company will be coming to a close and there will be mailings of all new evaluations going out in July and hearings established. Veazie has over 400 taxable properties with sound values which was the purpose for the revaluation. In reviewing we were hoping to have a local board adopted, but the statutes are very clear that the board has to be adopted 90 days before the annual meeting. The town is left this year to call upon the towns zoning board of appeals, which will have to be properly trained and ready to hear the appeals.

Councilor Chris Bagley made a motion, seconded by Councilor Joseph Friedman to have Manager Leonard contact the current two people on the Zoning Board of Appeals and the two people that filled out applications. Voted 5-0-0. Motion carried. Chairman Tammy Olson wanted to make sure the town advertised for more volunteers on the Zoning Board of Appeals, by way of email.

Item 10: Transco Presentation

Councilor Jonathan Parker made a motion, seconded by Councilor Joseph Friedman to have Manager Leonard enter into a new lease agreement with Transco for \$391.00 a month. Voted 5-0-0. No discussion. Motion carried.

Item 11: Speed bump removal on Flagg Street

Manager Leonard discussed the issues associated with the speed bump. It was recommended by the Council to obtain a quote from Barney Silver and Dennis Farnham for the removal of the speed bump. Manager Leonard will check with Chris Cronan to obtain more information on the original conditions set in place and talk to the residents in the area, as well as the

Code Enforcement Officer, John Larson, to have him double check the plans before we take any action.

Item 11a: Terminating of wood chipper agreement

Manager Leonard discussed the wood chipper agreement held with Orono, Brewer, Orrington and Veazie. The Council's recommendation was to obtain two or three estimates to see how much the wood chipper is worth and how much it is going to cost to repair and have Manager Leonard and Dennis Farnham visit Orrington Public Works to look at the machine and to possibly set up a meeting with all the towns involved to discuss this further.

Item 12: Manager's Report

Manager Mark Leonard reviewed his report with the Councilor's.

Item 12a: Review Budget suggestions

The Councilor's reviewed Manager Leonard's, Town of Veazie FY 13/14 Suggestions for Reduction, Cost Savings or Revenue Increase to meet 20% budget reduction request packet. The Council would like Manager Leonard to contact 3 separate Real Estate agents to obtain CMA's on the Community Center Building and to write a letter to the Principal and School Board asking them to reduce their budget by 20%. The Department heads need to submit two budgets, one flat and one being the lowest possible budget they can come up with.

Item 12b: Sewer District assessment reduction

Recommendation from the Council was to have Manager Leonard write a letter to the Veazie Sewer District asking for a 20% reduction in cost. Councilor Parker would like Manager Leonard to check with the PUC to see if the water district could reduce their costs as well.

Item 13: Comments from the Public

There were several comments from the public.

Item 14: Requests for Information and Town Council Comments.

None

Item 15: Review & Sign of Town Payroll Warrant #21 & AP Warrants #20

The warrants were circulated for signatures.

Item 15A: Executive Session – 405 6A – A personnel matter

Councilor Jonathan Parker made a motion to enter into Executive session 405 6A at 10:05pm, seconded by Councilor Joseph Friedman. Voted 5-0-0 Motion carried.

Councilor Chris Bagley made a motion to come out of Executive session 405 6A at 10:29pm, seconded by Councilor Brian Perkins. Voted 5-0-0 Motion carried.

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to extend Interim Town Manager Mark Leonard's employment agreement to June 30, 2014, for \$70,000 and with continued use of the unmarked police car.

Councilor Brian Perkins wanted it on record that he thinks its appropriate that we advertise for the Town Manager's position, plus he is very appreciative for all the work that Manager Leonard has been doing and is supportive of Manager Leonard continuing as Town Manager. Chairman Tammy Olson was also in favor of advertising for the Town Manager position and hoped that Manager Leonard would apply for the position. Voted 4-1-0. Chairman Tammy Olson opposed. Motion carried.

Item 16: Adjournment

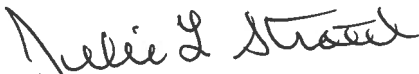
Councilor Brian Perkins motioned to adjourn.

Councilor Joseph Friedman seconded. No discussion. Voted 5-0-0.

Motion carried.

Adjourned at 10:30pm.

A True Copy Attest:



Julie L Strout
Deputy Town Clerk



VeazieME_Involvement

Thu, Aug 30, 2012 8:37 PM

From: ♀ "Lucinda Welch" <welch81404@juno.com>

To: 🐼 VeazieME_Involvement

Subject: Citizen Involvement Application

Attachments: 📎 Attach0.html / Uploaded File

2K

*yes will
be on
Assessment
Board*

cindy

Request From: Lucinda Welch
Email: welch81404@juno.com
Source IP: 72.227.98.46

ITEM # 8

*left message
4-9-13*

Address: 1409 State Street, Veazie, Maine
Phone: 207-852-3394
Years Resided in Veazie: One Year

Civic Involvement

I have done volunteer work at the church and Manna. Served on the Building Committee in the town of Hudson. Served as Treasurer and Secretary in Hudson Snowmobile Club.

Specialty or Field

I work at the Bangor Courts as a Court Clerk.

Committee or Boards Interested In

I would be willing to serve on any committee or board where I was needed.

Additional Information

I have recently moved to Veazie and would like to get involved in the community.



VeazieME_Involvement

Mon, Mar 18, 2013 10:27 AM

From: "Bill Masters" <abcra@juno.com>

To: VeazieME_Involvement

Subject: Citizen Involvement Application

Attachments: Attach0.html / Uploaded File

2K

yes,
will
volunteer
4/9/13

Request From: Bill Masters
Email: abcra@juno.com
Source IP: 67.253.54.64

Address: 12 Mt. View Drive
Phone: 207-356-8738
Years Resided in Veazie: 6

Civic Involvement

3 year member of Bangor's Board of Assessment Review
4 year member of Bangor's Planning Board

Specialty or Field

Committee or Boards Interested In
Assessment Review

Additional Information

yes, left message
4913

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name Judy Harten Phone Number 207-990-3090
Address 27 Thompson Rd., Veazie, Me 04401
Civic Involvement Liberty Volunteers
Years Resided in Veazie 2008 to present
Specialty or Field Judicial, Fraud Investigator, Unemployment, Camp
Committee or Boards Interested In 16 years Election Clerk, Board of Labor, State of Me

Additional Information

I have recently retired with 25 years of
service.
BSEd 1971 UMO, 18 hrs criminology
Board of Tax Assessment



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office



VeazieME_Involvement

Tue, May 15, 2012 3:58 PM

From: "Jeff Wheelden" <jwheelden@roadrunner.com>

To: VeazieME_Involvement

Subject: Citizen Involvement Application

Attachments: Attach0.html / Uploaded File

2K

Request From: Jeff Wheelden
Email: jwheelden@roadrunner.com
Source IP: 50.75.43.142

Address: 1002 May Street
Phone: 827-6111
Years Resided in Veazie: 6

ITEM # 9

left message
" 4-9-13
" (yes Budget Comm.)

Civic Involvement
Treasurer, RSU 34 Educational Foundation

Specialty or Field
Accounting, Non-profit Management

Committee or Boards Interested In
Budget Committee(?)

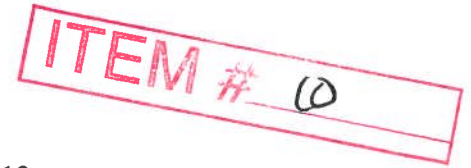
Additional Information
Executive Director of the Old Town - Orono YMCA

VEAZIE SEWER DISTRICT

34 HOBSON AVENUE

VEAZIE, MAINE 04401

207-942-1536



April 16, 2013

Mark Leonard, Manager
Town of Veazie
Fletcher Municipal Building
Veazie, Maine 04401

Re: Annual Sewer Assessment

Dear Mark:

We are aware the Council has reached out to the District as well as all departments to try to reduce costs as much as possible for the upcoming budget.

We have reviewed our long term debt obligations and our schedule for replacing depleted reserve accounts and voted to reduce our 2013 assessment to the Town provide we can receive our payment for 2013 by September 15. This will allow us to make the October 1st bond bank payment without requiring the District having to use the assessment as collateral for a short term loan to cover the payment until the December payment date. Our rate revision should then put us back on line for next year and the assessment payment can be scheduled as always.

If the Council votes to make this years payment by September 15th we will reissue our assessment request reducing it to \$110,000 from it's current \$150,000.

Please present this to the Council and let us know if they vote for this change.

Very truly yours,

A handwritten signature in blue ink, appearing to read "James Parker".

James Parker, Trustee
Treasurer

VEAZIE SEWER DISTRICT

34 HOBSON AVENUE

VEAZIE, MAINE 04401

207-942-1536

ITEM # 11

April 16, 2013

Mark Leonard, Manager
Town of Veazie
Fletcher Municipal Building
Veazie, Maine 04401

Re: personnel

Dear Mark:

At this time the District has installed new software for billing. It was on line for April billings and we are still working out a few problems with it. Some are from our input and some result from a change in route account numbers made by the Water District during this same period. We expect to have these all resolved in a week or so.

The new software we are using is the same software currently used by the Town.

We want to review what is needed to share a Town office employee , part time, to do our billings and posting. It is too early to know yet but this may benefit both the Town and the District.

We will not be in a position to make the change until probably our July billing but we just want to let you know this is something we are considering. Please see if this is something the Council would like to consider and if so we can meet and outline the details of how it can work.

I would expect with you being very involved in the Town budget process that we may not be able to meet in the near future but you can make that call if the Council wants us to consider this option.

Very truly yours,


James Parker, Trustee
Treasurer

Memo

To: Mark Leonard; Town Manager

From: Dennis Farnham: Public Works

CC: Veazie Town Council

Date: 04-10-2012

Re: Wood Chipper Inspection

On 04-09-2012, I went to Orrington Public Works and observed the wood chipper as requested by the Council on 04-08-2013. Once there I observed the chipper which is as follows:

1994 brush bandit model # 200 serial #7477 8" chipper with
a Perkins 4C motor showing 3,755.1 hours

When we started the machine the motor produced a lot of smoke at idle. From this observation it is my opinion that the motor needs to be rebuilt or replaced. The overall appearance of the machine was poor at best.

After gathering the information and observing the machine I took the information to Grandville Rental and spoke to John Dall who had the same wood chipper but his is a 2004. They most recently had to replace the motor in their machine at a cost of \$4,000.00. Describing the machine and my observations John felt that "as is" the value of the machine was around \$1,000.00 at best and felt that we may not be able to even obtain that much for the machine. Orrington had relayed that they thought the machine was valued at \$1,000.00 to \$1,500.00, which John felt that from his experience we would not be able to obtain \$1,500.00. When he recently had to replace the motor in his 2004 machine it was valued at \$2,000.00 and his is in much better condition and is 10 years newer.

Please let me know if I can be of any further assistance.

ITEM # 13

Managers Report For April 22, 2013

This by far will be the shortest Manager's report that I have prepared but my time has mostly been consumed preparing the budget. Although I did attend an unemployment hearing that lasted nearly 3 hours and had to make an emergency trip to Florida to deal with a family emergency.

Included in your packet you will see several additional parts of the budget that need to be added to your books. We have had (2) budget meetings since the last council meeting. The next meeting is scheduled for April 22, 2013 when the school will make their presentation.

Attached is the 2012-2013 Property and Casualty Pool Membership Report, a citizen comment card reference the fire department and lastly an email received from Glenn Kennedy reference the flooring at the Community Center.

We continue to receive quotes reference the sale of the community center and the removal of the speed bumps on Flagg Street. I may have these available for you for the Council Meeting but at the time of this writing I had not received all 3 of the requested quotes.

Mark Leonard

Agenda Items

For April 22, 2013

Item 7- Kathy Bernier is with us tonight to speak about the Hammond Street Senior Center

Item 8- Before you tonight are three citizen involvement applications for your review. These (3) applications that you would be considering are for the board of appeals. The applications are in no specific order:

- 1) Lucinda "Cindy" Welch
- 2) Bill Masters
- 3) Judy Horten

If approved Deputy Clerk Strout will prepare the paperwork to have these citizens sworn at a later date. All applicants have been contacted and requested to be at tonight's meeting in case you may have questions or comments for them.

Item 9- Before you tonight is a citizen involvement application for your review. This application is for the vacancy on the budget committee. The applicant is Jeff Wheelden. If approved Deputy Clerk Strout will prepare the paperwork to have Mr. Wheelden sworn in at a later date. Mr. Wheelden has been contacted and requested to be at this evenings meeting in case you may have questions or comments for him

Item 10- Before you tonight is a letter from the sewer district dated 04-16-2013. As you will see this is in response to a request for them to possible reduce the assessment to the Town. They are proposing that if we can guarantee payment by September 15 they will lower the assessment to \$110,000.00. In these tough budget times a \$40,000.00 reduction is a large savings and I would suggest approving this request.

Item 11- Before you tonight is a letter from the Sewer District dated April 16, 2013. As you will see from the letter they are interested in exploring what is needed to share a town office employee to do billing and postings. They are inquiring if this is something you would like to consider so we can meet and outline the details of how this may work.

Item 12- Enclosed is a memo from Dennis Farnham following his inspection of the wood chipper which was requested at the 04-08-2013 council meeting. Upon reviewing his memo I would request your direction on how you would like me to respond to the other communities.

Item 13- See attached report. In short the 2 weeks since our last meeting has been completing budgets.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

April 5, 2013

Ms Julie L Strout
Deputy Clerk
Town of Veazie
1084 Main St
Veazie, ME 04401-7091

Dear Ms Strout;

MMA's Risk Management Services is pleased to present your 2012-2013 Property & Casualty Pool Membership Report. We wish to thank you for your continued support and dedication. The Property & Casualty Pool is a collaboration of Maine public entities joining together to ensure stability of rates, comprehensive coverage and specialized services for Maine communities.

MMA provides comprehensive risk management services tailored to meet the needs of local Maine governments. Benefits include:

- **Dividends** – in 2012 the Property & Casualty Pool returned **\$549,283** in dividends to our participating members.
- **Underwriting** – The Pool **does not charge for endorsement changes** during the coverage term for adding vehicles, property or equipment valued at \$1,000,000 or less, or for adding routine liability exposures except under special circumstances.
- **Loss Control** – MMA's Loss Control Consultants conduct hazard inspections, property surveys and training for members of the Pool. This value added service, provided to members **at no additional cost**, helps to protect our members, their employees, and the public.
- **Claims Administration** – MMA's own staff of licensed claims professionals manages all claims with a high level of expertise, focused solely on public entity issues.
- **Coverage Update** – As of July 1, 2012 the **Liability limits were increased to \$2,000,000** combined single limit for causes of action outside of the Maine Tort Claims Act or \$400,000 combined single limit for causes of action under the Maine Tort Claims Act for all members.

This report highlights several benefits you receive as a participant in the Pool. The Membership Report is designed to be brief and summarize activities performed on your behalf during the past year. The benefits outlined on the enclosed Membership Report demonstrate MMA's commitment to serving our members and their interests. For your convenience, we have enclosed additional copies for distribution to your Governing Officials. If you have any questions, comments or suggestions on how we may improve our services or this report, please call me at 800-590-5583 or 626-5583.

Sincerely,

Patricia Kablitz, CPCU. ARM
Director, Risk Management Services

The value of Membership...

2012 Property & Casualty Pool

Town of Veazie

During the 2012-2013 Property & Casualty Pool coverage year,
the Town of Veazie received the **benefits** identified below:

DIVIDENDS

The governing board of Property & Casualty Pool voted dividends
to be distributed in 2012. Dividends are not guaranteed year-to-year.

Dividends PAID to the *Town of Veazie*:\$1,897

UNDERWRITING

The Property & Casualty Pool does not charge for property added
during a coverage term if the added value is \$1,000,000 or less.

There is also no charge for adding or changing equipment and
vehicles. MMA made 4 mid-term change(s) to your coverage
schedules during the 2012-2013 coverage term.

The total Additional Contribution waived as a result:-\$233

LOSS CONTROL

In the last year, Loss Control staff visited and provided
3.79 service hours.

The estimated value of this service is:\$360

THE TOTAL VALUE OF BENEFITS FOR THE 2012-2013 YEAR:

\$2,024*

*This is NOT a bill.

The Maine Municipal Association Property & Casualty Pool appreciates your participation.



Message

Tue, Apr 09, 2013 8:39 AM

From:  Glen Kennedy <maineshotokan@aol.com>

To:  **Mark Leonard**

Subject: Flooring

Attachments:  Attach0.html / Uploaded File

3K

Mark,

Looking to see if you have any info for me on the flooring? I know you said you are looking for a donation for replacement but the floor is only getting worse. Something needs to happen ASAP.

Please keep me updated.

Glen Kennedy

Eastern Maine School of Self-defense

1005 Olive St. Veazie, Maine 04401

207-990-9330

Easternmainekarate.com and Eastern Maine school of Self-defense on Facebook
&

Licensed Insurance Agent /ME/OH/MI/SC/VA

240 Stetson Rd. West Levant, Maine 04456

cell 207-991-4727

CITIZEN COMMENT CARD

The employees of the Town of Veazie are continually trying to provide the best level of service within our resources. You have just been provided some form of service which we would like to have you rate on this comment card so we can use that information to better serve you and others in the future.

1. Which Town Office or Department served you?
2. Were your expectations: ☒ More than met ☐ Met ☐ Were not met

3. What more could we have done to make the experience more satisfying?

He did a good job. He helped me a lot.

EH T

4. Would you be willing to discuss any short-comings you may have experienced in an effort to help us do a better job next time? If so, please give us your name and telephone number.

Print Name Frank W. Stiles Daytime Phone Number 942-5070

We Appreciate the Opportunity To Serve You!